**State Stormwater:
PERMIT INFORMATION UPDATE Application Form**

***There is NO FEE for updating project name or permittee information.***

*This form is to only to be used by the current permittee to notify the Division of:*

*1) changes to the Point of Contact (signing official) for the current permittee (LLC, Corporation, HOA or POA);*

*2) changes to the mailing address, phone number or email address of the current permittee;*

*3) changes to the name of the project; and*

*4) changes to the legal corporate name as documented by a Name Change or Merger filed with the NCSOS.*

**A. NEW PERMIT INFORMATION**

State Stormwater Permit Number:

|  |  |
| --- | --- |
| Are you updating (check all that apply): | If so, please provide the updated information: |
| [ ]  Project name |       |
| [ ]  Corporation Name1 |       |
| [ ]  Permit Contact Name2 ,3 |       |
| [ ]  Permit Contact Title |       |
| [ ]  Mailing Address3 |       |
| [ ]  Phone number |       |
| [ ]  Email address |       |

*1 Provide documentation such as a Name Change / Merger filed with the NCSOS.*

*2 Provide supporting documentation such as NCSOS filing. The permit contact’s position must be in accordance with* [15A NCAC 02H .1040(1)](http://reports.oah.state.nc.us/ncac/title%2015a%20-%20environmental%20quality/chapter%2002%20-%20environmental%20management/subchapter%20h/15a%20ncac%2002h%20.1040.pdf).

*3 If more than one point of contact or mailing address is being changed, please attach a separate sheet.*

**B. CERTIFICATION OF PERMITTEE**

I,       , the current permittee, hereby notify DEMLR that I am making the changes as listed in Section A above. I further attest that this application for an update to the permit information currently on file is accurate and complete to the best of my knowledge.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a Notary Public for the State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

County of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

personally appeared before me this the \_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_, and acknowledge the due execution of the forgoing instrument. Witness my hand and official seal,

*(Notary Seal)*

Notary Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My commission expires \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_